

**Name of Agencies: UNAIDS**

**JOB DESCRIPTION-INTERNSHIP**

**Position Information:**

**Duration(From X to X): March-August 2019**

**Reports To: Dr. Guo Wei, Strategic Information Advisor**

**Liu Jie, Communication and Community Advisor**

**Team: UNAIDS China office**

**Job Description:**

UNAIDS - the Joint United Nations Programme on HIV/AIDS - brings together the efforts and resources of ten UN system organizations to the global AIDS response. The UNAIDS team in China takes a leading role in advocacy and resource mobilization efforts to fund and support national AIDS activities implemented by the various partners, including the provision of funds and technical support to assist initiatives by UN agencies.

UNAIDS initiated and guided the development of the UN Joint Programme on AIDS that reinforces and supports China's national response to AIDS. It links directly with the National Health Commission and other stakeholders from ministries and agencies involved in AIDS response.

UNAIDS supports the UN Joint Team on AIDS in managing the joint programme, including the provision of advice on gaps and opportunities in implementation and reporting. In addition, in collaboration with other UN agencies, UNAIDS undertakes a wide range of activities in China, to achieve the following outcomes:

- Decision-making for effective prevention, care and support, informed by reliable and credible data;
- Policies and strategies developed and being operationalized for gay men and men who have sex with men (MSM), people who inject drugs (IDU), sex workers, and their sexual partners, prevention of mother to child transmission (PMTCT), and the next phase of treatment and care;
- HIV and Human Rights dialogue influencing policy, legislation and strategy in priority areas;

- Civil society participates in the national HIV response in a meaningful and sustained manner at national and sub-national levels;
- Strengthen China's role in the global AIDS response through promoting international and south-south cooperation

The UNAIDS team conducts advocacy and provides technical support to the various partners involved in the AIDS response and proactively facilitates the development of networks to enhance the contributions of partners at all levels. UNAIDS also supported South-South health collaboration, in particular between China-Africa.

The strategic information and community support intern will be supervised by Strategic Information Advisor, and Communication and Community Advisor in UNAIDS China Office. They can learn and practice by:

- Assist in collecting, analyzing and disseminating information on national and provincial AIDS epidemic situation, response, gaps and needs, and helping the communication and collaboration with national partners;
- Assist in supporting establishment and operation of China Fund for Civil Society Organization's engagement in AIDS response, in particular in the areas of M&E;
- Assist in facilitating CBOs activities and continuing to fill in the UNAIDS China office's CBOs partners list.
- Monitoring discussions and emerging issues through review of CBOs' social media and Chinese media to produce a weekly bulletin summarizing key points from these discussions;
- Assist in the preparation of content for UNAIDS China social media (Sino Weibo and Wechat);
- Assist in other UNAIDS advocacy activities, including Zero Discrimination campaign and World AIDS Day campaign;
- Supporting to organize relative events and activities, and performing any other tasks, as required, to ensure efficient facilitation of UNAIDS work priorities.

#### **Other Information**

- Interns are not UNAIDS staff members and do not receive remuneration, and UNAIDS does not arrange or provide for travel, visas, etc.
- Interns must provide a certificate of good health and proof of medical insurance. No HIV testing is required. UNAIDS provides basic accident and emergency illness insurance<sup>1</sup>.
- UNAIDS China will issue an authorized evaluation letter at the termination of duty based on supervisor's performance evaluation.

---

<sup>1</sup> "Emergency illness" (as used herein) means a life-threatening situation or situation where the patient must start treatment within 48 hours and for whom travel is not possible for medical reasons.

- Applicants should send a resume and letter of interest in English to the focal point at collaboration organization. Only shortlisted candidates will be contacted for an interview.
- For general information about UNAIDS, please visit [www.unaids.org](http://www.unaids.org).

### **Recruitment Qualifications**

- Students that are currently registered in a university programme at a recognized post-secondary institution majored in Public Health, international relations, social science or development studies are welcome to apply;
- Good knowledge on HIV prevention and control, and strong analytical and summary skills of programs in the response to HIV is preferred;
- Excellent PowerPoint, PDF, Excel, Internet and academic research skills;
- The ability to communicate ideas clearly and confidently with teamwork spirits;
- Fluency in English (reading, writing and speaking) and Mandarin is essential to produce concise written and oral reports;
- Available to work in UNAIDS China Office for minimum 3 months to maximum 6 months, 5-day full time per week;
- Experience of internship is preferred.