



### **Position Information**

**Title:** Sexual and Reproductive Health Intern

**Duration:** 6 months, 4 days- 5 days/ week, ASAP

**Report to:** Sexual and Reproductive Health and Rights Specialist

**Department:** Programme Team

**Office:** UNFPA China Office, Beijing

### **Organizational Context**

UNFPA, the United Nations Population Fund, is the lead UN agency to achieve universal access to sexual and reproductive health with the aim to delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential fulfilled.

Since 1979, UNFPA has been working with the Government of the People's Republic of China, as well as Chinese academia, research institutions and non-governmental organizations to address priority issues in sexual and reproductive health and rights, youth, gender equality, and population and development in China. UNFPA's assistance to the Government of China in those four areas is detailed in the eighth Country Programme of Cooperation for UNFPA and the Government of China (CP8), covering the period 2016-2020.

As one of the four key programme areas, UNFPA sexual and reproductive health (SRH) programme will focus in four strategic interventions in China: (1) develop SRH policy framework to ensure the delivery of rights-based and integrated SRH

services, (2) advocacy and policy advisory services for people-centered family planning in full alignment with the ICPD and for universal access to voluntary family planning services, (3) establish midwifery as a health care profession within the workforce of China's health system, and (4) incorporate reproductive health commodity security in China's international and South-South Cooperation agenda.

UNFPA China is seeking an intern to support the sexual and reproductive health programmes.

### **Major Tasks for the Intern**

Under the overall supervision of the Sexual and Reproductive Health and Rights Specialist, the intern will be a member of the programme team, supporting the sexual and reproductive health programme. S/he will also interact actively with the programme and operation teams, and contribute to the entire Country Programme.

#### **Key tasks for the intern:**

- Provide overall support to UNFPA's work in the area of sexual and reproductive health, including support to programme development and implement, planning of meetings and other events;
- Support UNFPA China's new project on sexual and reproductive health and service for people with disabilities implementing and monitoring and evaluation;
- Assist in communicating with key partners in the area of sexual and reproductive health, and provide inputs to develop/improve network and partnership;
- Assist in organizing activities and meetings, drafting meeting agenda, taking minutes;
- Assist in collecting and reviewing SRH information, reports, documents, advocacy and communication materials;
- Support in English-Chinese translation, editing, and proof-reading materials;
- Undertake ad hoc tasks and miscellaneous activities upon request.

### **Recruitment Qualifications**

- Bachelor's degree (or equivalent) and be completing at least a Master's degree at the time of application, in public health, medical English, sociology, social work, or other relevant social science disciplines
- Substantive knowledge in sexual and reproductive health and rights for women and adolescent and youth
- Demonstrated analytical and strategic thinking
- Results-oriented, self-discipline and team spirit
- Excellent command of English and Chinese, both written and verbal
- Prior experience in public health projects is a strong plus